



State of Washington
Business Licensing Service
PO Box 9034
Olympia WA 98507-9034
1-800-451-7985

City License Fee Sheet

In most cities, a city license is required for businesses operating within the city limits, including those businesses that are located outside the city limits but perform services for customers inside the city limits. Businesses located outside city limits must carry a copy of their license while operating in the city.

Some cities **may** exempt special types of businesses from being licensed. Examples of those types of business may include:

- Farmers selling their own produce
- Newspaper deliveries
- Limited number of casual sales (garage sales)
- Churches and other religious organizations
- Charitable fundraising organizations
- Fraternal benefit societies
- Participants in a city-sponsored community event
- Delivery of goods sold outside the city

A city may require proof of qualifying for an exemption. If you think your business qualifies for exemption, contact the city directly for more information.

You may apply for the General Business License for the following cities using the Business License Application at the same time you apply for state licenses and registrations. In addition to the General Business License some cities may require other licenses, such as a Home Occupation Permit or peddlers license, to conduct particular business activities. Contact the cities directly for more information.

Additional forms and city approval are required for each city.

City of Anacortes

General Business License	\$30
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Bellevue

General Business Registration	\$84
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In addition to the general registration, a Home Occupation Permit is required for businesses that conduct any part of business from their home in Bellevue if there is any external indication of commercial activity, nonresident employees, client visits, business deliveries or vehicle signs. For information contact the Bellevue Dept. of Planning & Community Development at (425) 452-4188.

Bellevue regulatory licenses which may be needed in addition to the General Business Registration.

Ambulance	No fee
Cabaret	\$400
Adult Cabaret	\$700
Dance Hall Premises	\$375
Pawnbroker	\$100
Dealer—Precious Metals/Gems	\$100
Panoram	\$200

City of Blaine

General Business License	\$65
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Bonney Lake

General Business License	\$60
Nonprofit Business License	No fee

Businesses located **outside** of the City of Bonney Lake are not required to be licensed by the city.

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Buckley

General Business License	\$75
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Carnation

General Business License	\$75
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Clyde Hill

General Business License	\$25
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of College Place

General Business License	No Fee
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Note: Businesses located **outside** of the City of College Place are not required to be licensed by the city.

City of Connell

General Business License	\$30
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Covington

General Business License	\$60
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of DuPont

General Business License	\$50
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Duvall

General Business License	\$55
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

Town of Eatonville

General Business License	\$50
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Edgewood

General Business License	\$35
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Enumclaw

General Business License	\$50
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Note: Nonprofit business licenses must be obtained directly from the City of Enumclaw at (360) 825-3593.

City of Fircrest

General Business License	\$65
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Gig Harbor

General Business License	\$30
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Gold Bar

General Business License	\$40
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Granite Falls

General Business License	\$45
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Ilwaco

General Business License	\$125
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Issaquah

General Business License	\$60
Nonprofit Business License	No fee

A business with less than \$3,000 gross annual income is exempt from this city's business license requirement.

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Lake Stevens

General Business License	\$40
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Leavenworth

General Business License	\$115
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Liberty Lake

General Business License	\$26
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Note: Nonprofit businesses are exempt from this city's business license requirement if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Long Beach

General Business License	\$125
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Longview

General Business License	\$50
Nonprofit Business License	\$50

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Marysville

General Business License	\$50
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Millwood

General Business License	\$5
Nonprofit Business License	\$5

Businesses located **outside** of the City of Millwood are not required to be licensed by the city.

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Milton

General Business License	\$88
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Monroe

General Business License	\$50
Nonprofit Business License	No fee

Businesses located **outside** of the City of Monroe are not required to be licensed by the city.

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Newcastle

General Business License	\$31
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Olympia

General Business License	\$80
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Port Orchard

General Business License	\$35
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Port Townsend

General Business License	\$28
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Poulsbo

General Business License	\$65
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of Secretary of State as a nonprofit corporation

City of Prosser

General Business License	\$50
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Pullman

General Business License	\$20
Nonprofit Business License	No fee

Businesses located **outside** of the City of Pullman are not required to be licensed by the city.

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Richland

General Business License	\$40
Per employee fee (first 2 employees free)	\$12
Property rental fee (per rental unit)	\$2

See Richland License Category Sheet and addendum for more information.

Town of Ruston

General Business License	\$40
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Sammamish

General Business License	\$15
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Sedro Woolley

General Business License	\$35
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Selah

General Business License	\$25
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Note: Nonprofit businesses may be exempt from city licensure. Please contact the city for more information.

City of Sequim

General Business License	\$50
Nonprofit Business License	\$50

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Shoreline

General Business License	\$40
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

Town of Skykomish

General Business License	\$50
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Spokane Valley

General Business License	\$13
Nonprofit Business License	\$3

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation or submit a copy of the business' IRS 501 (c) certificate with their Business License Application. Nonprofit organizations located outside of the city are exempt from this city's business license requirement.

City of Stanwood

General Business License	\$35
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Sultan

General Business License	\$75
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Note: Nonprofit businesses are exempt from this city's business license requirement.

City of Sumner

General Business License	\$40
Nonprofit Business License	No fee

Businesses qualify for the nonprofit license if they have been granted a 501(c) tax exemption by the IRS.

City of Tumwater

General Business License	\$50
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Includes canvassers, peddlers, solicitors and mobile units as well as other commercial businesses.

Nonprofit Business License	No fee
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Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation. Nonprofit organizations located outside of the city are exempt from this city's business license requirements.

City of University Place

General Business License	\$50
Nonprofit Business License	No fee

Home based businesses with less than \$12,000 gross annual income are exempt from this city's business license requirement.

Businesses qualify for the nonprofit license if they are registered with the Office of the Secretary of State as a nonprofit corporation.

City of Washougal

General Business License	\$25
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Note: Nonprofit businesses are required to obtain a general business license.

City of West Richland

General Business License	\$40
Nonprofit Business License	No fee

City Contacts:

Anacortes	(360) 299-1968
Bellevue	(425) 452-6851
Blaine.....	(360) 332-8311
Bonney Lake.....	(253) 862-8602
Buckley	(360) 829-1921
Carnation	(425) 333-4192
Clyde Hill	(425) 453-7800
Connell	(509) 234-2701
College Place	(509) 525-0510
Covington	(253) 638-1110
DuPont.....	(253) 964-8121
Duvall.....	(425) 788-1185
Eatonville	(360) 832-3361
Edgewood.....	(253) 952-3299
Enumclaw	(360) 825-3593
Fircrest.....	(253) 564-8901
Gig Harbor	(253) 851-8136
Gold Bar	(360) 793-1101
Granite Falls	(360) 691-6441
Ilwaco	(360) 642-3145
Issaquah	(425) 837-3100
Lake Stevens.....	(425) 334-1012
Leavenworth	(509) 548-5275
Liberty Lake.....	(509) 755-6700
Long Beach	(360) 642-4421
Longview	(360) 442-5000
Marysville	(360) 363-8202
Millwood.....	(509) 924-0960
Milton	(253) 922-8733
Monroe	(360) 794-7400
Newcastle	(425) 649-4444
Olympia	(360) 753-8327
Port Orchard	(360) 876-7020
Port Townsend	(360) 379-4412
Poulsbo.....	(360) 394-9880
Prosser	(509) 786-2332
Pullman.....	(509) 338-3342
Richland.....	(509) 942-7313
Ruston.....	(253) 759-3544
Sammamish.....	(425) 295-0500
Sedro Woolley	(360) 855-0929
Selah	(509) 698-7326
Sequim	(360) 683-4908
Shoreline	(206) 801-2230
Skykomish	(360) 677-2388
Spokane Valley	(509) 921-1000
Stanwood.....	(360) 629-2181
Sultan	(360) 793-2231
Sumner	(253) 863-8300
Tumwater	(360) 754-4136
University Place.....	(253) 460-2510
Washougal.....	(360) 835-8501
West Richland	(509) 967-3431

Additional cities may join the Business Licensing Service. Visit business.wa.gov/BLS or call 1-800-451-7985 for a current listing.